INDIVIDUAL INCOME TAX REFUND SYSTEM

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REAAS07A          DEPARTMENT OF REVENUE APPLICATION ACTIVITY SYSTEM          03/01/01
ADD                          USER APPLICATION PROFILE
IIT01                INDIVIDUAL INCOME TAX REFUND SYSTEM (IIT)

USER ID:   REV0000        USER NAME:   JOHN Q SMITH

MODEL:     _____

ORG GRP:   _____

TYPE TAX: 001

PREPARER:     __

APPROVER 1:   __

APPROVER 2:   __


USER ID  _____  OR  NAME  _____  __ ADD __ INQ __ UPD __ DEL
APPLICATION ID  _____  USERID  _____ __ ADD __ INQ __ UPD __ DEL
PFKEYS:     1-MAIN MENU        2-RETURN       11-HELP

** Fields in RED are REQUIRED Fields
** Fields in BLUE are POPULATED Fields
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ORG GRP:
The Revenue organization group to which the user belongs.
01 - Individual Income Branch & Withholding Section
02 - Individual Abstract Section
03 - Individual Income Processing Branch
04 - Division of Collections
05 - Accounts Section
06 - Division of Protest Resolution

PREPARER:
"Y" indicates the employee **IS** authorized to PREPARE Refunds.
"N" indicates the employee is **NOT** authorized to PREPARE Refunds.
The Preparer, Approver 1 and Approver 2 fields cannot all be populated with the same letter.

APPROVER1:
"Y" indicates the employee **IS** a first level approver.
"N" indicates the employee is **NOT** authorized to be a first level approver.
The Preparer, Approver 1 and Approver 2 fields cannot all be populated with the same letter.

APPROVER2:
"Y" indicates the employee **IS** a second level approver.
"N" indicates the employee is **NOT** authorized to be a second level approver.
The Preparer, Approver 1 and Approver 2 fields cannot all be populated with the same letter.

See Section 4, Page 8 for detailed descriptions of Mini Menus.

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